**Career Summary**

Detail-oriented professional with PhD in Literature, a proven ability to manage and execute independent research projects, and a stellar record in both academic and non-academic team settings.

**Experience**

English Teacher, St. Paul Academy and Summit School 2022-Present

* Develop curricula and use web-based learning management system to teach 4 classes per semester as well as archive learnings for long-term implementation.
* Collaborate with teaching teams; contribute lesson materials from my own areas of expertise; and build community during daily advisory.
* Serve on the Upper School Intercultural Life Working Group to implement SPA’s diversity, equity, inclusion, and belonging (DEI) action plan for students and faculty.

Doctoral Researcher, Duke University 2014-2021

* Used advanced research skills and critical methods to create compelling content for various forums relevant to diverse job titles.
* Managed a years-long project by breaking global issues down into stakeholders, archives, and theory; integrating material from international state archives; and developing a transnational and transtemporal narrative of related political histories.
* Authored a 320-page book manuscript and two published articles, secured over 10 competitive grants amounting to over $120,000, and organized and executed 13 professional conference presentations in seven years.

Research Assistant, Duke University 2020-2021

* Provided tenured faculty member in Women’s and Gender Studies with advice on the most efficient method of developing a writing plan and addressing editing requirements, including tracking progress to ensure chapter submission deadlines were met, proofreading, fact-checking, and compiling a detailed bibliography in accordance with the Chicago Manual of Style 17.
* Translated author’s previously published academic research into articles appropriate and digestible for the general public.
* Generated concise summaries of outstanding content and material-related questions, and presented documents to faculty members during biweekly meetings.

Writing Consultant, Duke University TWP Writing Center 2015 – 2021

* Supported undergraduate, graduate, faculty, and staff writers in achievement of writing goals, and liaised with individuals from diverse disciplinary and literacy backgrounds to address each writer’s unique concerns.
* Designed and executed summer workshops on remedial composition skills for 20 Duke University athletes and ensured implementation of academic writing procedures across disciplines.
* Recognized in formal review for communication excellence, enthusiastic instruction, and above-and-beyond commitment to fostering a writing culture, maximizing learning outcomes, and graduate writing group success*.*

Instructor, Duke University 2018 – 2020

* Implemented multi-modal learning methods, including creative design projects, independent writing, peer-teaching, and team research projects to make space for differential learning.
* Designed lesson plans and cumulative assignments with the goal of instructing students on how to integrate literary studies with global questions about international culture.
* Instructed groups of 15 students from diverse disciplinary backgrounds, making sure to seek their input on how to make the syllabus interesting and relevant for interdisciplinary engagement.

Marketing and Publicity Assistant, Duke University Press 2018-2019

* Designed, customized, edited, and published publicity materials for university publishing house, including advance-review copies, page proofs, review slips, and fliers using Adobe InDesign.
* Supported 10 staff members in the Marketing & Publicity department with submitting literary award submissions, maintaining publishing and review data in Duke University’s Title Management system, and managing daily social media postings on Twitter and WordPress.
* Wrote back cover synopses for forthcoming publications in collaboration with resident copywriter*.*

**Education**

Ph.D., Literature

DukeUniversity | May 2021

Certificates: College Teaching | Emerging Leaders Institute | Interdisciplinary European Studies

M.A., Comparative Humanities

Brandeis University | May 2014

B.A., Comparative Literature, European Cultural Studies, English

Brandeis University | May 2013

Minor: Hispanic Studies | Senior Thesis Highest Honors

Summa cum laude | Dean’s List 2009-2013 |Award for Outstanding Literature Senior Project

**Skills**

Microsoft Office Suite | WordPress | Adobe Acrobat Pro | Google Suite | Zoom | Canvas | Veracross | Archival and online research | Writing and editing | Content development

**Publications**

Chekhov, Anton, trans. [“St. Peter’s Day.”](http://antonchekhovfoundation.org/ectp.html) Anton Chekhov Foundation (forthcoming).

“The Censorship Heard Around the World: *Doktor Zhivago*, Socialist Realism, and the Cold War” (forthcoming in *World Literature*).

[“‘Anyone can be Pussy Riot’: Exploring the Possibilities of Transnational Digital Feminism.” *Feminist Formations* 33.3 (Winter 2021): 94-115.](https://asparagus-aardvark-7sdl.squarespace.com/s/22Anyone-can-be-Pussy-Riot22-Exploring-the-Possibilities-of-Transnational-Digital-Feminism.pdf)

[“Reconsidering State Socialism and Saving the Left: A Review of Red Hangover: Legacies of Twentieth-Century Communism by Kristen Ghodsee.” Polygraph 28 (2020): 215-226.](https://asparagus-aardvark-7sdl.squarespace.com/s/JGokhberg_WritingSample2.pdf)

[“Women Mentoring Women.”](https://gradschool.duke.edu/professional-development/blog/women-mentoring-women-emerging-leaders-institute-team-project) Duke University Graduate School (September 2019).